

Detailed Course Scheme
BBA LL.B.
(Five years integrated Law Programme)

Semester IV
(2024-2029)

DOC202406100032



RNB GLOBAL UNIVERSITY

RNB Global City, Ganganagar Road,
Bikaner, Rajasthan 334601

OVERVIEW

RNB Global University follows the Semester System along with Choice Based Credit System as per latest guidelines of University Grants Commission (UGC). Accordingly, each academic year is divided into two semesters, **Odd (July-December)** and **Even (January-June)**. Also, the university follows a system of continuous evaluation along with regular updating in course curricula and teaching pedagogy.

The curriculum for BALL.B. program for Even (January-June) Semester, 2026 along with Examination pattern is as follows:

Semester -IV

S. No.	Course Code	Course Name	L	T	P	Credits
1.	BBLC35250	Family Law- II	4	1	0	5
2.	BBLC35251	Constitutional Law-II	4	1	0	5
3.	BBLC35252	The Bharatiya Nagarik Suraksha Sanhita, 2023	4	1	0	5
4.	BBAC22300	Management Information Systems	4	1	0	5
5.	BBAC22251	Entrepreneurship	4	1	0	5
6.	SEC077013	Moot Court Techniques-II	1	0	2	2
7.	SEC077004	Ability & Skill Enhancement-IV	2	0	0	2
8.	WHNN99000	Workshops/ Seminars/Human Values & Social Service/NCC/NSS	-	-	-	1
Total			23	5	2	30

EVALUATION SCHEME

The evaluation of the BBA LL.B. program would be based on Internal and External Assessments. Internal Assessment would consist of 50% of the marks (50 marks) and external assessment (in form of End Term Exam) would consist of remaining 50% marks (50 marks). Detailed scheme of Internal and External Assessments as follows:

Internal Assessment

Type	Details	Marks
Mid Term	Two Mid-term Sessional of 15 marks each (15+15)	30
Marks obtained in various Tests, Assignments, Presentations, Quiz, Tutorials, etc.	Average of marks obtained	15
Attendance	75%+: 5 marks	5
TOTAL	50	

External Assessment

Type	Marks
Theory	50

EVALUATION SCHEME- WORKSHOPS & SEMINARS &NCC/NSS

1. NCC/NSS will be completed from Semester I – Semester IV. It will be evaluated internally by the institute. The credit for this will be given at the end of Semester.
2. The students must join club/clubs with the active participation in different activities of club. The students would be continuously assessed from Semester-I to Semester-IV and credits and marks would be given after the end of Semester.

1. Vision

Vision of Department of Law is to be established as advanced studies and research and skill-based centre for students and scholars

2. Mission

Mission of Department of Law is to cultivate a scholarly mindset and analytical abilities in students, as well as train them in legal sphere, to reach the profession's daunting needs by providing dynamic knowledge in the field of law.

3. Program Educational Objectives (PEO's)

PEO1-Professional Development: To develop deep knowledge of the field through a flexible, research and industry-oriented curriculum designed to meet the current demand of academia and industry.

PEO2-Core Proficiency: To identify, formulate, comprehend, analyse, design and solve societal and legal problems with hands on experience in various rules and regulations using modern tools to satisfy the needs of society and the business and legal industry.

PEO3- Technical Accomplishments: To acquire techno-economic aptitude and apply the acquired practical skills and broad legal training for better reach. Pursue advanced education, research development, and other innovative and pioneering efforts in the field of law.

4. Program Outcomes (PO's)

Law Graduates will be able to:

P01. Legal knowledge: Ability to gain knowledge of law and the application of such knowledge in practice.

P02. Problem analysis: Explore and explain the substantial & procedural laws in which they are drafted and how students think and understand the legislative setup and apply in problem solving.

P03. Conduct investigations of complex problems: Use research-based knowledge and research methodologies to obtain reliable outcomes and develop legal research skills & legal reasoning and apply it during programme & in legal practice.

P04. The lawyer and society: Interpret and analyse the legal and social problems and work towards finding solutions to the problems by application of laws and regulations.

P05. Effective written and drafting skills: Inculcate values of Rights and Duties and conceptual clarity and transfer these values to real life through drafting of legal and judicial process for promoting community welfare by way of effecting drafting skills.

P06. Professional Ethics: Apply principles of professional ethics of legal profession.

P07. Professional and Argumentized skills: Understand the impact of professional, legal solutions in societal and environmental contexts and demonstrate the knowledge of and need for sustainable development by way of professional skills.

P08. Communication: Communicate effectively with the legal community. Ability to learn the art of communicating and demonstrating their oral advocacy skills. Projecting the facts in a way suitable to the client and power to convince on legal reasoning forms the essence of communication in courts of law.

P09. Self-employability: Provide a platform of self-employability by developing professional skills in legal and other industry.

P010. Life-long learning: Recognize the need for and ability to engage in independent and life-long learning in the broader concepts and then practical application in context of societal and legal changes.

5. Program Specific Outcomes (PSO's)

Upon completion of the BBA LLB Programme, the graduates will be able to

PSO1: To demonstrate knowledge and understanding of substantive & procedural laws including legislations and connected rules and regulations.

PSO2: To equip skills required to deal with a fast-changing business environment and legal arena.

PSO3: To become acquainted with technological developments and to make suitable changes in the field of law and legal profession.

Course Outcomes	
Course Code and Course Name	After completion of these courses students should be able to
BBLC35250 - Family Law- II	C01: Define about concepts like Succession, Inheritance C02: Compare and examine personal laws C03: Applying the concept of personal law techniques in solving problems involving persons of different religion C04: Analyse codified and un codified portions of Mohammedan Law and the sources, schools, institutions, succession, maintenance, menace of dowry, etc. C05: Will comprehend codified and uncoded portions of Islamic civil law.
BBLC35251- Constitutional Law-II	C01: Understand the Concept of 'Executive body. C02: Interpret the procedure of parliament. C03: Identify the duty of state and inter- relationship between center and state. C04: Understand the concept of emergency. C05: Explain the very nature of Union and State Judiciary.
BBLC35252- The Bharatiya Nagarik Suraksha Sanhita, 2023	C01: Understand the importance of criminal procedure followed by criminal courts. C02: Explains the procedure from arrest till trials and punishments. C03: Classify the legislation which gives practical knowledge to students. It also covers appeals revision etc. C04: Discuss the hierarchy of criminal courts. The system of criminal prosecution in India, who can prosecute, Process to Compel Appearance of Person, Process to Compel Production of Things, right to speedy trial etc. C05: Importance the principles of criminal law.
BBAC22300 - Management InformationSystem	C01: Explain the Information Systems used in Business. C02: Make use of design, development, and security of Management Information System & its utility. C03: Classify the ethical and social issues in using information system. C04: Compile the utility of Decision Support System. C05: Prioritise the use and analysis of data and information for decision making.
BBAC22251 -	C01: Define entrepreneurial behavior and its constituents list out the

Entrepreneurship	<p>qualities of entrepreneur.</p> <p>C02: Relate various theories and concepts of entrepreneurship in their working & interpret the various government policies for Start-ups and SME sector.</p> <p>C03: Make use of entrepreneurial knowledge & process in the economic development.</p> <p>C04: Discover the obstacles in the way of women entrepreneurship and analyse the feasibility of any business project.</p> <p>C05: Select an industry for perusing entrepreneurial venture.</p>
SEC077013- Moot Court Techniques-II	<p>C01: Demonstrate the ability to critically analyze legislations and case laws and to learn the techniques of case study, preparation of Memorial, Research on legal cases, Participation in Moot Courts.</p> <p>C02: Develop a knowledge and understanding of the basic principles and policies that comprise the area of law that is the subject matter of the moot competition.</p> <p>C03: Simplify the ethical issues and responsibilities that arise in the practice of law.</p> <p>C04: Take part in the practical training of Court procedures such as the preparation of pleadings and conducting oral submissions in connection with a main hearing, through practical-oriented tasks.</p> <p>C05: Elaborate the importance of engagement in independent and life-long learning in the broader context of social-legal changes.</p>
SEC077004 - Ability & Skill Enhancement-IV	<p>C01: Design the resume and know about different format</p> <p>C02: Know and classify the different types of interviews i.e. Mock Interview, HR Expert Mock Interview, Telephonic Interviews.</p> <p>C03: Examine the Company Specific Research and Presentation.</p> <p>C04: Build conversation skill</p> <p>C05: Find out Industry suitable for internship or job.</p>

6. CO PO Mapping: Semester – IV

BBLC35250	P01	P02	P03	P04	P05	P06	P07	P08	P09	P010
C01	3	2	2	2			2	2	2	3
C02	2	2	2	2	2	2	2	2	1	3
C03	3	2		3	2		2	2	2	3
C04	3	3	2	2	2	3	3	2		3
C05	2	3		3	2	2		3	3	

BBLC35251	P01	P02	P03	P04	P05	P06	P07	P08	P09	P010
C01	3		2	2				2	2	3
C02	2		2	2	2	2		2		3
C03		2		3	2		2	2	2	3
C04	3	3	2	2	2	3	3	2		3
C05	3	2	3			2		3		2

BBLC35252	P01	P02	P03	P04	P05	P06	P07	P08	P09	P010
C01	2	3	2	2			2	2		3
C02	3	2	2	2		2	2	2	3	3
C03		2	3		2		2	3		3
C04	2	2	2	2	3	3	2		3	3
C05	3	3	2	3	3	3	3	3	3	

BBAC22300	P01	P02	P03	P04	P05	P06	P07	P08	P09	P010
C01	3	3	2	2	1	3	3	3	3	3
C02	2	3	3	2	3	2	2	3	3	2
C03	2	2	2	2	3			1	2	3
C04	2	3	3	2	3				3	3
C05	3	3	3	3	3		3	3	3	3

BBAC22251	P01	P02	P03	P04	P05	P06	P07	P08	P09	P010
C01	3	2	3	2		3	2	3	3	3
C02		3			3	3	3	3	3	3
C03	2	2	3	3	3	2	2	2		3
C04	3	3	2	3	2	2	2	2	2	3
C05	3	3	2	3	3	2	3	3	3	3

SEC077013	P01	P02	P03	P04	P05	P06	P07	P08	P09	P010
C01	3	3	3	3	1	2	2	2	1	2
C02	1	1	2	1	2	1	3	3	2	3
C03	3	2	2	2	3	2	1	2	2	1
C04	2	2	3	2	3	3	3	3	3	3
C05	2	3	3	2	2	2	2	2	3	2

SEC077004	P01	P02	P03	P04	P05	P06	P07	P08	P09	P010
C01	3	3	2	3	2	2		3	3	3
C02	3	3	3	3	3	2		2	2	3
C03	2	2			3	2		1	2	3
C04	3	3	2	3	2	2		1	2	3
C05	3	3	3	3	3	2	3	3	2	2

7. Curriculum

Course Name: Family Law-II

Course Code: BBLC35250

Course Objective

The objective of the paper is to apprise the students with the laws relating to family matters governing inheritance, succession, partition, with practical approach.

Course outline

Unit-I: Joint Hindu Family

- a) Mitakshara and Dayabhaga Schools
- b) Concept of joint Hindu family and coparcenary
- c) Formation and Incident under the Coparcenary Property under Dayabhaga and Mitakshara: Extent and Mode of Succession
- d) Karta of Joint Family: Position, Powers and Privileges
- e) Alienation of joint family property
- f) Daughter as a Coparcener – Position after 2005

1. Hunooman persaud Panday v. Mussum at Babooee Munraj Koonweree (1856) 6 Moore's L.A. 393
2. Commissioner of Income- Tax v. Gomedalli Lakshminarayan, AIR 1935 Bom. 412
3. Moro Vishwanath v. Ganesh Vithal (1873) 10 Bom. 444
4. Muhammad Husain Khan v. Babu Kishva Nandan Sahai, AIR 1937 PC 233
5. C.N. Arunachala Mudaliar v. C.A. Muruganatha Mudaliar, AIR 1953 SC 495
6. Smt. Dipo v. Wassan Singh, AIR 1983 SC 846
7. Commissioner of Wealth-Tax v. Chander Sen, AIR 1986 SC 1753
8. M/s. Nopany Investments (P) Ltd. v. Santokh Singh (HUF), 2007 (13) JT 448
9. Mrs. Sujata Sharma v. Shri Manu Gupta 226 (2016) DLT 647
10. Sunil Kumar v. Ram Prakash (1988) 2 SCC 77
11. Dev Kishan v. Ram Kishan, AIR 2002 Raj. 370
12. Bal mukand v. Kamla Wati, AIR 1964 SC 1385
13. Guramma Bhratar Chanbasappa Deshmukh v. Mallappa Chanbasappa, AIR 1964 SC 510
14. R. Kuppayee v. Raja Gounder (2004) 1 SCC 295
15. Arvind & Abasaheb Ganesh Kulkarni v. Anna & Dhanpal Parisa Chougule, AIR 1980 SC 645

Unit-II: Partition

- a) Meaning, Division of Right and Division of Property
- b) Persons Entitled to Demand Partition
- c) Partition how Effected; Suit for Partition
- d) Re-opening of Partition; Re-union
- e) Rules relating to division of property

16. A. Raghavamma v. A. Chenchamma, AIR 1964 SC 136
17. Puttrangamma v. M.S. Ranganna, AIR 1968 SC 1018
18. Kakumanu Pedasubhayya v. Kakumanu Akkamma, AIR 1968 SC 1042

Unit-III: Principles of Inheritance under Hindu Law

- a) Succession of a Hindu Male dying Intestate under the Hindu Succession Act
 - (i) Joint Hindu Family Property
 - (ii) Separate Property
- b) Succession of a Hindu Female dying Intestate under the Hindu Succession Act
- c) Disqualification of heirs
- d) Stridhan and Women's Estate
 - 19. Vellikannu v. R. Singaperumal (2005) 6 SCC 622
 - 20. Nirmala v. Government of NCT of Delhi, 170(2010) DLT 577
 - 21. Revanasiddappa v. Mallikarjun, (2011) 11 SCC 1
 - 22. GanduriKoteshwaramma and another v. ChakiriYanadi and another, (2011) 9SCC 788
 - 23. Prakash Vs. Phulavati, 2015 SCC Online SC 1114
 - 24. GurupadKhandappaMagdum v. HirabaiKhandappaMagdum, AIR 1978 SC 1239
 - 25. Uttam v. Saubhag Singh (2016) 4 SCC 68
 - 26. Bhagat Ram v. Teja Singh, AIR 2002 SC 1
 - 27. Omprakash v. Radhacharan, 2009(7) SCALE 51
 - 28. Vaddeboyina Tulasamma v. Vaddeboyina Sessa Reddi, AIR 1977 SC 1944
 - 29. Jagannathan Pillai v. Kunjithapadam Pillai, AIR 1987 SC 1493
 - 30. JupudyPardha Sarathy v. Pentapati Rama Krishna (2016) 2 SCC 56

Unit IV - Principles of Inheritance under Muslim Law

- a) Principles of Inheritance under Muslim Law (Sunni Law)
- b) Classification of heirs
- c) Entitlement of primary heirs

Unit-V: Muslim Law of Property

- a) Hiba: Concept, Formalities, Capacity, Revocability
- b) Wasiyat: Concept, Formalities.
- c) Waqf
 - 31. Mussa Miya walad Mahammed Shaffi v. Kadar Bax, AIR 1928 PC 108 160
 - 32. Valia PeedikakkandiKatheessa Umma v. PathakkalanNarayanathKunhamu, AIR 1964 SCC 275 165
 - 33. Hayatuddin v. Abdul Gani, AIR 1976 Bom. 23
 - 34. Abdul Hafiz Beg v. Sahebhi, AIR 1975 Bom. 165

PSDA (Professional Skill Development Activities)

- Exercises on Distribution of Property
- Drafting a Deed of Hiba/Waqf/Wasiyat
- Preparation of Pleading for a Partition Suit

Suggested Readings:

- 1. Paras Diwan, Modern Hindu Law, Allahabad Law Agency, 1993
- 2. Mulla, Principles of Hindu Law, Lexis Nexis, 2007
- 3. Tahir Mahmood, The Muslim Law of India, Law Book Company, 1980

References:

- 1. B.M. Gandhi, Family Law, Eastern Book Company, 2012
- 2. Paras Diwan, Family Law, Allahabad Law Agency, 2001

3. Mulla, Principles of Mohammdan Law, Lexis Nexis, 1906
4. A.A.A. Fyzee, Outlines of Mohammdan Law, Oxford University Press, 1974
5. Poonam Pradhan Saxena, Family Law- II Lectures, Lexis Nexis. 3rdEdn., 2011

Course Name: Constitutional Law-II

Course Code: BBLC35251

Objective: Constitutional Law is to provide a legal framework defining the structure, powers, and functions of government while safeguarding fundamental rights and ensuring justice, equality, and rule of law.

Course Outline

Unit1: Executive body

- a) President, Vice President
- b) Governor
- c) Composition of Ministry
- d) Powers of President, Vice President and Governor

Leading Cases:

1. Rai sahib ram Jawayakapur and ors. Vs the state of Punjab 12 April 1955 AIR 1955 SC 549
2. U.N Rao vs Smt. Indira Nehru Gandhi AIR 1971 SC 1002
3. Nabam Rebia & Bamang Felix vs Deputy speaker Arunchal Pradesh, 2016
4. Shamsher Singh vs State of Punjab AIR 1974 SC 2192

Unit II: Indian Parliamentary System

- a) Parliament
- b) Composition of Parliament
- c) Parliamentary privileges
- d) Parliamentary Sovereignty

Leading Cases:

1. *S.P. Anand v. H.D. Deve Gowda*, AIR 1997 SC 272
2. *B.R. Kapur v. State of T.N.* AIR 2001 SC 3435
3. *Lily Thomas v. Union of India*, (2013) 7 SCC 653
4. *Spl Ref. No. 1 of 2002* (Gujarat Assembly) AIR 2003 SC 87
5. *Anil Kumar Jha v. Union of India*, (2005) 3 SCC 150
6. *Jaya Bachchan v. Union of India*, AIR 2006 SC 2119
7. *In re Keshav Singh*, AIR 1965 SC 745
8. *Raja Ram Pal v. Hon'ble Speaker, Lok Sabha* (2007) 3 SCC 184

Unit III: Distribution of Powers between Centre and States

- a. Legislative Relations between Union and the States
- b. Administrative Relations between Union and the States
- c. Financial Relations between Union and the States
- d. Relevant Doctrines

Suggested Readings:

- i. Territorial Nexus
 - 9. *State of Bihar v. Charusila Dasi*, AIR1959SC1002
 - 10. *State of Bombay v. R.M.D.C.*, AIR1957SC699
 - 11. *Tatal ron & Steel Co .Ltd. v. State of Bihar*, AIR1958SC452
 - 12. *G.V.K. Industries v. Income Tax Officer*, (2011)4SCC36
- ii. Harmonious Construction
 - 13. *In Re C P & Berar Sales of Motor Spirit & Lubricants Taxation Act, 1938*, AIR1939FC1
 - 14. *Gujarat University v. Krishna Ranganath Mudholkar*, AIR1963SC703

- iii. Pith and Substance

Suggested Readings:

- 15. *Prafulla Kumar v. Bank of Commerce, Khulna*, AIR1947PC60
- 16. *State of Karnataka v. Drive-in Enterprises*, AIR2001SC1328
- 17. *State of Rajasthan v. G. Chawla*, AIR1959SC544
- iv. Doctrine of Repugnancy

Suggested Readings:

- 18. *Hoechst Pharmaceuticals Ltd .v. State of Bihar*, AIR1983SC1019
- v. Colourable Legislation

Suggested Readings:

- K.C. Gajapati Narayan Deo v. State of Orissa*, AIR1953SC375
- Zaver bhai v. State of Bombay*, AIR1954SC752
- Vijay Kr Sharma v. State of Karnataka*, (1990)2SCC562

Unit IV: Emergency and other provisions

- a) Freedom of Trade, Commerce
 - 19. *Automobile Transport (Rajasthan) Ltd. v. State of Rajasthan*, AIR 1962 SC1406
 - 20. *Jindal Stainless Ltd. v. State of Haryana*, AIR2006SC2550
 - 21. *G.K. Krishnan v. State of Tamil Nadu*, (1975)1SCC375
 - 22. *Shree Mahavir Oil Mills v. State of J.&K.* (1996) 11SCC39
 - 23. *Atiabari Tea Co. v. State of Assam*, AIR1961SC232
- b) Proclamation of emergency

Suggested Readings:

- 24. *State of Rajasthan v. Union of India*, AIR1977SC1361
- 25. *S.R. Bommai v. Union of India*, AIR1994SC1918
- 26. *Rameshwar Prasad v. Union of India*, AIR2006SC980

- c) Failure of Constitutional machinery in states

Unit V: Indian Judiciary System

- a) Composition of Supreme Court
- b) Composition of High Court
- c) Appointment of Judges in High Court and Supreme Court
- d) Court of record
- e) Precedents,

Suggested Readings:

1. V.N. Shukla, *Constitution of India*, Eastern Book Agency, 2014 .
2. M.P. Jain, *Indian Constitutional Law*, Lexis Nexis, 2013.
3. D.D. Basu, *Introduction to the Constitution of India*, Lexis Nexis, 21stEdn., 2013.
4. H.M.Seervai, *Constitutional Law of India*, Universal Law Publishing Co, Reprint, 2013
5. Glanville Austin, *Indian Constitution-Cornerstone of the Nations*, Oxford University Press, 1999
6. P.M.Bakshi, *The Constitution of India*, Universal Law Publishing Co., 2014

Course Name: The Bharatiya Nagrik Suraksha Sanhita, 2023
Course Code: BBL35252

Course Objective:

This paper is to give students a thorough knowledge of procedural aspects of working in criminal courts and other types of machinery.

Course Outline

Unit I: Introduction, Definitions & General Provisions

- a) Historical Background
- b) Short title, extent and commencement (Section 1)
- c) Definitions: Bail, Bail Bond, Bond, Bailable Offence, Non-Bailable Offence, Cognizable and Non-Cognizable offence, Charge, Complaint, Investigation, Inquiry, Trial, Audio-Video electronics mails, Electronic Communications, Police Report, Public Prosecutor, Summons Case, Warrant Case, Victim (Section 2)
- d) Constitution of criminal courts and offices (Sections 6 to 20)
- e) Power of Courts (Sections 21 to 29)

Unit II:

- a) Arrest of Persons: When police may arrest without a warrant, Designated Police Officer, Arrest by Magistrate, Arrest by private person, Examination of arrested person, right of arrested persons (Sections 35 to 62)
- b) Process to Compel Appearance -Summons, Warrant of Arrest, Proclamation and Attachments (Sections 63 to 90)
- c) Security for keeping peace and for good behaviour (Section 125 to 143)
- d) Maintenance of Public Order and Tranquility: Public Nuisance, Urgent cases of nuisance (Sections 152, 163)

Unit III:

- a.) Order for maintenance of wives, children and parents (Section 144 to 147)
- b.) Information to the Police and their power to the Investigation (Sections 173-196)
- c.) Jurisdiction of Criminal Court in Inquiry and Criminal Trials (Sections 197-209)
- d.) Complaint to Magistrate and Commencement of Proceeding before Magistrate (Sections 223-226, 227-233)

Unit IV:

- a) Framing of Charges and Joinder of Charges (Sections 234-247)
- b) Trial Before a Court of Session (Sections 248-260)
- c) Trial of warrant cases and summon cases (Sections 261-173, 274-282)
- d) Summary trials (Sections 283-288)

Unit V:

- a.) Persons one convicted or acquitted not to be trial for the same offence, tender of pardon to accomplice (Sections 337, 343-345)
- b.) Examination of the accused, Compounding of offences, Withdrawal of prosecution (Sections 351, 359, 360)
- c.) Judgment, Provision related to appeals (Sections 392-404, 413-420, 427-428, 430-431, 435)

- d.) Provision as to Bail and Bonds (Sections 478-487)
- E) Inherent powers of the High Court (Section 528)

References:

1. BNSS, 2023 Bare Act, Edition 2024, Professional Book Publishers, 3250/2 Chotani Manzil, Nicholson Road, Mori Gate, New Delhi - 110006
2. Kelkar,
3. Ratanlal & Dhirajlal, Criminal Procedure, Lexis Nexis Butterworths Wadhwa, Nagpur, 2024
4. Sarkar, S.C. The Law of Criminal Procedure, Wadhawa & Co., Nagpur, 2024
5. K.N. Chandrasekharan Pillai, R.V. Kelkar's Lectures on Criminal Procedure, Eastern Book Company, 2024

Course Name: Management Information Systems
Course Code: BBAC22300

Course Objective:

This course aims to equip students with a comprehensive understanding of Management Information Systems (MIS) and their role in business decision-making. It explores how technology, data, and information systems enhance organizational efficiency and competitiveness.

Students will learn about key MIS components, including databases, enterprise systems, decision support systems, and emerging technologies. The course emphasizes the integration of information systems in business processes and strategic management.

Course Outline

Unit I: Introduction

Definition, Purpose, Objectives and Role of MIS in Business Organization with particular reference to Management Levels, MIS in the Organization, Transaction Processing System, Decision Support System, Executive Information system, Expert System.

Unit II: Information Concepts

Data and Information – meaning and importance, Sources and Types of Information, Cost Benefit Analysis –Quantitative and Qualitative Aspects, Assessing Information needs of the Organization.

Unit III: Concept of Decision

Relevance of Information in Decision Making, Decision Types, Decision Structure, Decision Making Process, Decision Support System.

Unit IV: System Development

Concept of System, Types of Systems – Open, Closed, Deterministic, Probabilistic, etc. System Development Life Cycle, System Analysis, Design and Implementation, MIS Applications in Business.

Unit V: Information Technology

Recent Developments in the Field of Information Technology, Choice of appropriate IT Systems – Database, Data warehousing & Data mining Concepts, Centralized and Distributed Processing.

References:

1. Information Systems for Managers Arora, Ashok and Akshaya Bhatia, Excel Books, New Delhi.
2. Management Information Systems Basandra, Suresh K. Wheeler Publishing, New Delhi.
3. Javadekar, W.S.; *Management Information System*, Tata MacGraw Hill Publication, 2003

Course Name: Entrepreneurship
Course Code: BBAC22251

Course Objective:

This course aims to develop an entrepreneurial mindset by providing students with the knowledge and skills needed to identify, evaluate, and launch business ventures. It covers key concepts such as opportunity recognition, business planning, and innovation.

Students will learn about market research, funding sources, risk management, and the legal aspects of starting and running a business. The course emphasizes creativity, problem-solving, and strategic decision-making in entrepreneurship.

Course Outline**Unit I**

Entrepreneurship: Definition of Entrepreneur, Internal and External Factors, Functions of an Entrepreneur, Entrepreneurial motivation and Barriers, Classification of Entrepreneurship, Theory of Entrepreneurship, The Entrepreneurial Culture; Stages in entrepreneurial process. Concept of Entrepreneurship-Evolution of Entrepreneurship; Development of Entrepreneurship.

Unit II

Entrepreneurship and environment-Policies governing entrepreneurs, entrepreneurial development programmes (EDP's) - Institutions for - entrepreneurship development. Problems of EDP's.

Unit III

Entrepreneurial Venture; Idea Generation, Screening and Project Identification, Creative Performance, Feasibility Analysis: Economic, Marketing, Financial and Technical; Project Planning: Evaluation, Monitoring and Control segmentation.

Unit IV

International Entrepreneurship Opportunities: The nature of international entrepreneurship, Importance of international business to the firm, International versus domestic entrepreneurship, Stages of economic development.

Unit V

Women entrepreneurship: Need – Growth of women entrepreneurship, Problems faced by women entrepreneurs, prospects.

Unit VI

Entrepreneurship in Informal Sector: Rural Entrepreneurship – Entrepreneurship in Sectors like Agriculture, Tourism, Health Care, Transport & Allied Services.

Suggested Readings:

1. Entrepreneurship: New Venture Creation, Holt; Prentice-Hall, 1998
2. Entrepreneurship, Dollinger M J; Prentice-Hall, 1999
3. Entrepreneurship, Hisrich; McGraw-Hill Higher Education, 7th edition
4. Dynamics of Entrepreneurship Development, Vasant Desai Himalaya Publications, 11th edition.

Course Name: Ability & Skill Enhancement IV **Course Code: SEC077004**

Course Objective:

This course aims to enhance students' cognitive, communication, and professional skills, preparing them for academic and career success. It focuses on developing critical thinking, problem-solving, and adaptability in real-world scenarios.

Students will engage in activities that improve their analytical reasoning, leadership, teamwork, and interpersonal skills. The course also emphasizes digital literacy, emotional intelligence, and time management for personal and professional growth.

Course Outline - Final Assessment – Mock Interviews & PI Kit Submission

Unit I: Tele – Etiquettes

Receiving Calls, placing a call, Ending Calls, transferring calls, Taking Message/ Voice Mails, Placing call on hold, Handling Complaints.

Unit II: Confidence Building & Brainstorming

How to build confidence by positive thinking, identifying negative thoughts, how to control negative thoughts entering our mind, identifying personal talents, and its ways to improve, how to develop good habits and having principles and always follow them.

Need to learn new things, ideas and skills, what is brainstorming, why do we need it, what are the different ways of brainstorming through logics and reasoning, Brain Storming Session.

Unit III: PI Kit

What is resume, Format of Resume, Formatting, Resume Preparation, Covering Letter, PI Kit.

Unit IV: Interview Skills

Mastering the art of giving interviews in - selection or placement interviews, web /video conferencing, Mock Interview, HR Expert Mock Interview, Telephonic Interviews.

Unit V: Internship Preparation: Company Specific Research and Presentation Identifying domain specific industries, researching the industry, Industry analysis, Presentation on specific industry/company.

Course Name: Moot Court Techniques II
Course Code: SEC077013

Course Objective:

This paper is aimed at imparting the practical skills of research, case analyses and strategy, witness handling, and presentation of arguments at the trial and appellate stages of a case. The teaching methods used in the course will include hypothetical role plays, simulation, and court visits. This course has been divided into four components dealing with Moot courts, Interview Techniques and Viva Voce. The students will be working in teams. Hence, it is imperative that all students are present in all the classes. Your active participation will create and maximise learning opportunities.

Course Outcome:

Part-A -Moot Courts

The teacher teaching this course will supply three Moot Court problems to the students in the course of a single semester requiring them to work on all three problems assigned to them, hold interview with litigants, witnesses and prepare them for trial. 30 marks for this component are divided equally between written questionnaires and oral discussions. Students may be asked to work in teams at the discretion of teachers. Each student will prepare a case only on one side.

Evaluation: The oral performance will be evaluated based on communication skills, application of facts, persuasion / use of authorities, and response to questions.

Part-B - Interview Techniques

It shall constitute of Interview Techniques with clients and preparation of witnesses. It should be 20 marks for each; Client & witness, total 40 marks.

Part- C - Viva Voce

It shall be 30 marks.

Note: The review of Syllabus happens on a periodic basis for the benefit of the students. In case there are changes in curriculum due to review, students would be intimated in writing.

9. Lesson Plan

BBLC35250–Family Law- II

Unit	Particulars	Class No.	Pedagogy of Class
Unit-I	Joint Hindu Family	C-1	Lecture
Unit-I	Mitakshara and Dayabhaga Schools	C-2,3	Lecture
Unit-I	Concept of joint Hindu family and coparcenary	C-4,5	Lecture
	Activity I	C-6	Activity
Unit-I	Formation and Incident under the Coparcenary	C-7,8	Lecture
Unit-I	Karta of Joint Family: Position, Powers and Privileges	C-9,10	Lecture
Unit-I	Alienation of joint family property	C-11	Lecture
Unit-I	Daughter as a Coparcener – Position after 2005	C-12	Lecture
Unit-I	Clarification Class I	C-13	Clarification Class
Unit-I	Classroom Assignment I	C-14	Classroom Assignment
Unit-II	Meaning, Division of Right and Division of Property	C-15,16	Lecture
Unit-II	Persons Entitled to Demand Partition	C-17,18,19	Lecture
	Presentation I	C-20	Presentation
Unit-II	Partition how Effected; Suit for Partition	C-21,22,23	Lecture
	Quiz I	C-24	Quiz
Unit-II	Re-opening of Partition; Re-union	C-25,26	Lecture
Unit-II	Rules relating to division of property	C-27,28	Lecture
Unit-II	Clarification Class II	C-29	Clarification Class
Unit-III	Succession of a Hindu Male dying Intestate	C-30	Lecture
	Take Home Assignment I		Home Assignment
Unit-III	Joint Hindu Family Property, Separate Property	C-31,32	Lecture
Unit-III	Succession of a Hindu Female dying Intestate	C-33,34,35	Lecture
Unit-III	Disqualification of heirs	C-36,37,38	Lecture
Unit-III	Classroom Assignment II	C-39	Classroom Assignment
Unit-III	Stridhan and Women's Estate	C-40,41,42,43,44,45	Lecture
	Take Home Assignment II		Home Assignment
Unit-III	Clarification Class III	C-46	Clarification Class
Unit-IV	Principles of Inheritance under Muslim Law	C-47,48,49,50	Lecture
Unit-IV	Classification of heirs	C-51,52	Lecture
Unit-IV	Legitimacy and Legitimation	C-53,54	Lecture
Unit-IV	Entitlement of primary heirs	C-55,56	Lecture
Unit-IV	Clarification Class IV	C-57	Clarification Class
	Take Home Assignment III		Home Assignment

Unit-V	Hiba: Concept, Formalities, Capacity, Revocability	C- ,58,59,60,61,6 2	Lecture
Unit-V	Wasiyat: Concept, Formalities.	C- 63,64,65,66,6 7	Lecture
	Classroom Assignment III	C-68	Classroom Assignment
Unit-V	Wasiyat: Concept, Formalities.	C-69	Lecture
Unit-V	Waqf	C-70,71,72,73	Lecture
Unit-V	Clarification Class V	C-74	Classroom Assignment
Unit-V	Presentation II	C-75	Presentation

BBLC35251- Constitutional Law-II

Unit	Particulars	Class No.	Pedagogy of Class
Unit-I	Introduction	C-1	Lecture
Unit-I	Executive body	C-2	Lecture
	Home Assignment I		Home Assignments
Unit-I	President, Vice President	C-3,5,6	Lecture
Unit-I	Composition of Ministry	C-7	Lecture
Unit-I	Powers of President, Vice President and Governor	C-8,9	Lecture
Unit-I	Clarification Class I	C-10	Clarification Class
Unit-I	Class Room Assignment I	C-11	Class Assignment
Unit-II	Indian Parliamentary System	C-12,13	Lecture
Unit-II	Parliament	C-14	Lecture
	Detailed discussion on first Sessional examination question paper	C-15	Lecture
Unit-II	Composition of Parliament	C-16,17,18	Lecture
Unit-II	Parliamentary privileges	C-19	Lecture
Unit-II	Parliamentary Sovereignty	C-20	Lecture
	Activity I	C-21	Activity
Unit-II	Clarification Class II	C-22	Clarification Class
Unit-III	Distribution of Powers between Centre and States	C-23	Lecture
Unit-III	Legislative Relations between Union and the States	C-24	Lecture
Unit-III	Administrative Relations between Union and the States, Financial Relations between Union and the States	C-25,26	Lecture
	Quiz I	C-227	Quiz
Unit-III	Class Room Assignment II	C-28	Class Assignment
Unit-III	Relevant Doctrines	C-29	Lecture
Unit-III	Clarification Class III	C-30	Clarification Class

Unit-IV	Directive Principles and Fundamental Duties	C-31,32,33	Lecture
Unit-IV	Nature and Justifiability of the Directive Principles	C-34,35	Lecture
Unit-IV	Emergency and other provisions	C-36	Lecture
	Presentation I	C-37	Presentation
Unit-IV	Emergency and other provisions	C-38	Lecture
Unit-IV	Freedom of Trade, Commerce	C-39	Lecture
Unit-IV	Proclamation of emergency	C-40	Lecture
Unit-IV	Failure of Constitutional machinery in states	C-41,42,43	Lecture
Unit-IV	Clarification Class IV	C-44	Clarification Class
	Home Assignment II		Home Assignments
Unit-V	Indian Judiciary System	C-45,46,47	Lecture
Unit-V	Composition of Supreme Court	C-48,49	Lecture
Unit-V	Class Assignment III	C-50	Class Assignment
Unit-V	Composition of Supreme Court	C-51	Lecture
Unit-V	Composition of High Court	C-52,53,54	Lecture
Unit-V	Appointment of Judges in High Court and Supreme Court	C-55,56,57	Lecture
	Home Assignment III		Home Assignments
Unit-V	Appointment of Judges in High Court and Supreme Court	C-58	Lecture
Unit-V	Court of record	C-59	Lecture
Unit-V	Court of record	C-60,61,62	Lecture
	Presentation II	C-63	Presentation
Unit-V	Precedents,	C-64,65,66,67,68	Lecture
Unit-V	Clarification Class V	C-69	Clarification Class
	Revision Class	C-70 – C-75	Lecture

BBLC35252- The Bharatiya Nagarik Suraksha Sanhita, 2023

Unit	Particulars	Class No.	Pedagogy of Class
Unit-I	Introduction, Definitions; General Provisions	C-1,2	Lecture
Unit-I	Historical Background	C-3,4	Lecture
Unit-I	Short title, extent and commencement (Section 1)	C-5,6	Lecture
Unit-I	Definitions (Section 2)	C-7,8,9	Lecture
	Classroom Assignment I	C-10	Classroom Assignment
Unit-I	Constitution of criminal courts and offices (Sections 6 to 20)	C-11,12	Lecture
Unit-I	Power of Courts (Sections 21 to 29)	C-13	Lecture
	Activity-I	C-14	Activity
Unit-I	Clarification Class I	C-15	Clarification Class
Unit-II	Arrest of Persons	C-16	Lecture
Unit-II	When police may arrest without a warrant	C-17	Lecture
Unit-II	Arrest by Magistrate	C-18	Lecture
Unit-II	Arrest by private person	C-19	Lecture
	Home assignment 1		Home assignment
Unit-II	Examination of arrested person	C-20	Lecture
Unit-II	Right of arrested persons (Sections 35 to 62)	C-21	Lecture
Unit-II	Process to Compel Appearance	C-22	Lecture
Unit-II	Security for keeping peace and for good behaviour(Section 125 to 143)	C-23	Lecture
Unit-II	Maintenance of Public Order and Tranquillity: Public Nuisance, Urgent cases of nuisance (Sections 152, 163)	C-24	Lecture
	Clarification Class-II	C-25	Clarification Class
	Class Room Assignment- II		Class Room Assignment
Unit-III	Order for maintenance of wives	C-26	Lecture
Unit-III	Order for maintenance of wives, children and parents (Section 144 to 147)	C-27	Lecture
Unit-III	Information to the Police and their power to the Investigation (Sections 173-196)	C-28,29	Lecture
Unit-III	Presentation-I	C-30	Presentation
Unit-III	Jurisdiction of Criminal Court in Inquiry and Criminal Trials (Sections 197-209)	C-31	Lecture
Unit-III	Complaint to Magistrate and Commencement of Proceeding before Magistrate (Sections 223-226, 227-233)	C-32,33,34	Lecture

	Clarification Class-III	C-35	Clarification Class
	Class Room Assignment III	C-36	Class Room Assignment
Unit-IV	Framing of Charges and Joinder of Charges (Sections 234-247)	C-37,38	
Unit-IV	Trial Before a Court of Session (Sections 248-260)	C-40,41,42,43,44,45,46	Lecture
Unit-IV	Summary trials (Sections 283-288)	C-47,48,49,50,51,52,53	Lecture
	Home Assignment II		Home Assignment
Unit-V	Persons one convicted or acquitted not to be trial for the same offence, tender of pardon to accomplice (Sections 337, 343-345)	C-54,55,56,57,58,59,60	Lecture
Unit-V	Examination of the accused, Compounding of offences, Withdrawal of prosecution (Sections 351, 359, 360)	C-61	Lecture
	Quiz I	C-62	Quiz
Unit-V	Judgment, Provision related to appeals (Sections 392-404, 413-420, 427-428, 430-431, 435)	C-63,64,65	Lecture
	Home Assignment III		Home Assignment
Unit-V	Provision as to Bail and Bonds (Sections 478-487)	C-66,67	Lecture
Unit-V	Inherent powers of the High Court (Section 528)	C-68	Lecture
	Clarification Class-IV	C-69	Clarification Class
	Presentation-II	C-70	Presentation
	Revision	C-71 – C-75	Lecture

BBAC22300–Management Information System

Unit	Particulars	Class No.	Pedagogy of Class
Unit-I	Definition, Purpose	C-1	Lecture
Unit-I	Objectives and Role of MIS in Business Organization	C-2	Lecture
Unit-I	Particular Reference to Management Levels	C-3	Lecture
Unit-I	MIS in the Organization	C-4	Lecture
Unit-I	Transaction Processing System	C-5,6	Lecture
Unit-I	Class Assignment I	C-7	Class Assignment
Unit-I	Transaction Processing System	C-8	Lecture
Unit-I	Decision Support System	C-9,10,11	Lecture
Unit-I	Executive Information system	C-12,13,14	Lecture
Unit-I	Presentation I	C-15	Presentation
Unit-I	Expert System	C-16	Lecture
	Clarification Class I	C-17	Clarification Class
Unit-II	Data and Information	C-18	Lecture
Unit-II	Meaning and importance of MIS	C-19,20,21	Lecture
Unit-II	Class Assignment II	C-22	Class Assignment
Unit-II	Sources and Types of Information	C-23,24	Lecture
Unit-II	Cost Benefit Analysis	C-25,26,27	Lecture
Unit-II	Quantitative and Qualitative Aspects	C-28	Lecture
Unit-II	Presentation II	C-29	Presentation
Unit-II	Quantitative and Qualitative Aspects	C-30	Lecture
Unit-II	Assessing Information needs of the Organization	C-31,32,33	Lecture
	Clarification Class II	C-34	Clarification Class
Unit-III	Relevance of Information in Decision Making	C-35,36	Lecture
Unit-III	Class Assignment III	C-37	Class Assignment
Unit-III	Relevance of Information in Decision Making	C-38	Lecture
Unit-III	Decision Types	C-39,40	Lecture
Unit-III	Decision Structure	C-41,42,43	Lecture

	Take home Assignment I		Take Home Assignment
Unit-III	Decision Making Process	C-44,45,46	Lecture
Unit-III	Decision Support System	C-47,48,49	Lecture
Unit-III	Clarification Class III	C-50	Clarification Class
Unit-IV	Concept of System	C-51,52	Lecture
Unit-IV	Types of Systems: Open, Closed, Deterministic, Probabilistic, etc	C-53,54,55	Lecture
	Take Home Assignment II		Take Home Assignment
Unit-IV	System Development Life Cycle	C-56,57,58	Lecture
Unit-IV	Quiz I	C-59	Quiz
Unit-IV	System Analysis, Design and Implementation	C-60,61	Lecture
Unit-IV	MIS Applications in Business	C-62,63	Lecture
	Clarification Class IV	C-64	Clarification Class
Unit-V	Recent Developments in the Field of Information Technology	C-65,66	Lecture
	Activity-1	C-67	Activity
Unit-V	Choice of appropriate IT Systems	C-68,69	Lecture
Unit-V	Database, Data warehousing & Data mining Concepts	C-70,71	Lecture
Unit-V	Centralized and Distributed Processing	C-72,73,74	Lecture
	Take home Assignment III		Take Home Assignment
	Clarification Class V	C-75	Clarification Class

BBAC22251-Entrepreneurship

Unit	Particulars	Class No.	Pedagogy of Class
Unit-I	Definition of Entrepreneur, Internal and External Factors affecting Entrepreneur	C-1	Lecture
Unit-I	Functions of an Entrepreneur	C-2	Lecture
Unit-I	Concept & Classification of Entrepreneurship	C-3	Lecture
Unit-I	Evolution of Entrepreneurship	C-4	Lecture
Unit-I	Entrepreneurial motivation and Barriers	C-5	Lecture
Unit-I	Students can discuss any relevant topic	C-6	Lecture
Unit-I	Theory of Entrepreneurship 1	C-7	Lecture
Unit-I	Theory of Entrepreneurship 2	C-8	Lecture
Unit-I	The entrepreneurial Culture	C-9	Lecture
Unit-I	Stages in entrepreneurial process	C-10	Lecture
Unit-I	Class Assignment I	C-11	Class Assignment
Unit-I	Development of Entrepreneurship	C-12,13,14,15	Lecture
Unit-I	Clarification ClassI	C-16	Clarification Class
	Take Home Assignment I		Take Home Assignment
Unit-II	Entrepreneurship and environment-Policies governing entrepreneurs-1	C-17	Lecture
Unit-II	Entrepreneurship and environment-Policies governing entrepreneurs-2	C-18	Lecture
Unit-II	Entrepreneurship and environment-Policies governing entrepreneurs-3	C-19	Lecture
Unit-II	entrepreneurial development programmers (EDP's)	C-20	Lecture
Unit-II	Institutions for - entrepreneurship development-1	C-21	Lecture
Unit-II	Institutions for - entrepreneurship development- 2	C-22	Lecture
Unit-II	Problems of EDP's	C-23	Lecture
Unit-II	Students can discuss any relevant topic	C-24	Lecture
Unit-II	Clarification ClassII	C-25	Clarification Class
Unit-III	Entrepreneurial Venture; Idea Generation, Screening	C-26	Lecture

Unit-III	Project Identification	C-27	Lecture
Unit-III	Project Planning 1	C-28	Lecture
Unit-III	Project Planning 2	C-29	Lecture
Unit-III	Project-Evaluation	C-30,31	Lecture
Unit-III	Project Monitoring and Control Segmentation	C-32	Lecture
Unit-III	Creative Performance	C-33	Lecture
Unit-III	Class AssignmentII	C-34	Class Assignment
Unit-III	Feasibility Analysis: Economic, Marketing	C-35,36	Lecture
Unit-III	Feasibility Analysis- Financial and Technical	C-37	Lecture
Unit-III	QuizI	C-38	Quiz
Unit-III	Feasibility Analysis- Financial and Technical	C-39	Lecture
Unit-III	Clarification ClassIII	C-40	Clarification Class
Unit-IV	International Entrepreneurship Opportunities: The nature of international Entrepreneurship	C-41	Lecture
Unit-IV	Class Assignment III	C-42	Class Assignment
Unit-IV	Importance of international business to the firm	C-43	Lecture
Unit-IV	International versus domestics' entrepreneurship	C-44,45,46	Lecture
Unit-IV	Stages of economic development	C-47,48,49	Lecture
Unit-IV	Presentation I	C-50	Presentation
Unit-IV	Clarification ClassIV	C-51	Clarification Class
Unit-V	Women entrepreneurship: Need – Growth of women entrepreneurship	C-52,53	Lecture
Unit-V	Problems faced by women entrepreneurship	C-54,55	Lecture
Unit-V	Women entrepreneurship-prospects	C-56	Lecture
Unit-V	Presentation II	C-57	Presentation
Unit-V	Clarification ClassV	C-58	Clarification Class
Unit-VI	Entrepreneurship in Informal Sector: Rural Entrepreneurship	C-59,60,61	Lecture
Unit-VI	Entrepreneurship in Sectors like Agriculture and Tourism	C-62	Lecture

Unit-VI	Entrepreneurship in Tourism	C-63,64	Lecture
	Take Home Assignment II		
Unit-VI	Entrepreneurship in Tourism	C-65	Lecture
Unit-VI	Health Case and Transport	C-66,67	Lecture
Unit-VI	Transport	C-68	Lecture
Unit-VI	Allied Services	C-69	Lecture
Unit-VI	Clarification Class VI	C-70	Clarification Class
	Take Home Assignment III		
Unit-VI	Revision	C-71 – C-75	Lecture

SEC077013- Moot Court Techniques II

Unit	Particulars	Class No.	Pedagogy of Class
Unit-I	Introduction of the subject	C-1	Lecture
Unit-I	Meaning of Moot Court	C-2	Lecture
Unit-I	Civil Case Law Discussion	C-3,4,5	Lecture
Unit-I	Class Room Assignment 1	C-6	Class Room Assignment
Unit-I	Criminal Case Law Discussion	C-7,8	Lecture
Unit-I	Take Home Assignment 1		Take Home Assignment
Unit-I	Criminal Case Law Discussion	C-9,10	Lecture
	Take Home Assignment II		Take Home Assignment
Unit-I	Matrimonial Case Law Discussion	C-11,12,13	Lecture
Unit-I	Take Home Assignment III		Take Home Assignment
Unit-I	Matrimonial Case Law Discussion	C-14	Lecture
Unit-I	Activity 1	C-15	Activity
Unit-I	Moot Court Preparation	C-16,17	Lecture
Unit-I	Class Room Assignment II	C-18	Class Room Assignment
Unit-I	Moot Court Preparation	C-19	Lecture
Unit-I	Dramatize Moot Court	C-20	Lecture
Unit-I	Clarification Class II	C-21	Clarification Class
Unit-II	Pre-Trial Preparation	C-22	Lecture
Unit-II	Activity II	C-23	Activity
Unit-II	Pre-Trial Preparation	C-24	Lecture
Unit-II	Class Room Assignment III	C-25	Class Room Assignment
Unit-II	Pre-Trial Preparation	C-26,27,28	Lecture

Unit-II	Presentation II	C-29	Presentation
Unit-II	Clarification Class II	C-30	Clarification Class

SEC077004–Ability & Skill Enhancement-IV

Unit	Particulars	Class No.	Pedagogy of Class
Unit-I	Tele etiquettes Receiving Calls, placing a call, Ending Calls, Transferring calls, Taking Message	C-1	Lecture
Unit-I	Placing Call on Hold and Handling Complaints	C-2	Lecture
Unit-I	Voice Calls	C-3	Lecture
Unit-I	Clarification Class I	C-4	Clarification Class
Unit-I	Class Room Assignment I	C-5	Class Room Assignment
Unit-I	Activity I	C-6	Activity
Unit-II	How to Build Confidence	C-7	Lecture
Unit-II	Take Home Assignment 1		Home Assignment
Unit-II	Positive thinking and Identifying Negative thoughts and how to control it	C-8	Lecture
Unit-II	Class Room Assignment II	C-9	Class Assignment
Unit-II	Identifying Personal Talent	C-10,11	Lecture
Unit-II	Presentation I	C-12	Presentation
Unit-II	How to develop Good Habits and Principles to follow them and Learn New Things	C-13	Lecture
Unit-II	What is Brainstorming Exercise	C-14	Lecture
Unit-II	Different ways of Brain Storming Exercise Through Logic and Reasoning	C-15	Lecture
	Take Home Assignment II		Home Assignments
Unit-II	Different Ways of Brain storming exercise	C-16	Lecture
Unit-II	Class Room Assignment III	C-17	Class Assignment
Unit-II	Clarification Class II	C-18	Clarification Class
Unit-III	What is Resume /CV/moot court workshop	C-19	Lecture
Unit-III	What is Resume Format /moot court work shop	C-20	Lecture
Unit-III	Covering Letter	C-21	Lecture
Unit-III	Clarification Class III	C-22	Clarification Class
Unit-IV	Interview Skills Mastering the art of giving interviews in-selection or placement interviews, web /video	C-23,24	Lecture

	conferencing, Mock Interview		
Unit-IV	Take Home Assignment III		Take Home Assignment
Unit-IV	Clarification Class IV	C-25	Lecture
Unit-V	Internship Preparation: Company Specific Research and Presentation Identifying domain specific industries, researching	C-26	Lecture
Unit-V	Activity II	C-27	Activity
Unit-V	Internship Preparation: Company Specific Research and Presentation Identifying domain specific industries, researching	C-28	Lecture
Unit-V	Presentation II	C-29	Presentation
Unit-V	Clarification Class V	C-30	Clarification Class

Note:

This is a tentative lesson plan. The same may change from faculty to faculty as per the teaching pedagogy adopted by the faculty.

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